|  |  |
| --- | --- |
| **{candidateName}** | **{candidateEmail}, {candidatePhone}**  **{candidatePortfolio}** |

{recruiterName}  
{recruiterTitle}  
{companyName}  
{companyAddress}   
{companyCity}, {companyProvince}, {companyPostal}

Dear {recruiterName},

As a highly motivated and dedicated person with strong communication and interpersonal skills, I would like to apply for the position of {jobTitle} at {companyName}.

I enjoy working with like-minded people and I am ready to become a team player at {companyName}. I love a challenge and I know I can help take your social media presence to the next level.

I understand that you will receive a large number of applications for this role. I do, however, believe that my motivation, commitment and pre-existing skills will allow me to fit into your work environment and immediately start supporting the needs of your organisation.

I would appreciate the opportunity to meet with you to discuss my application at an interview. I have enclosed a copy of my resume for your consideration. I can be contacted at all times on the details provided above.

Sincerely,  
{candidateName}